

The Finance Department prepares financial statements. The Department also assists the Mayor and Council in the development of fiscal policy.

## Department Mission Statement

The mission of the Finance Department is to provide high quality financial services to all of its customers, both external and internal, by:

- Providing accurate, complete and timely information regarding the City's financial condition and transactions
- Protecting City assets against unauthorized use and managing City assets for their most productive use
- Administering the City's revenue ordinance, finance-related laws, regulations and contracts in an efficient and equitable manner
- Providing administrative guidance and service to other City departments to obtain the equipment and services they need to effectively manage their responsibilities
- Implementing effective procedures for the timely liquidation of all properly documented City liabilities, which ensure compliance with all legal requirements
- Maintaining a commitment to a high level of personal productivity and a continuous pursuit of the means for improving the Departments' procedures and achieving significant personal satisfaction of the staff's professional role

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