

PLANNING COMMISSION MEETING MINUTES
JACKSONVILLE, ALABAMA
April 16, 2013

The Planning Commission of the City of Jacksonville, Alabama, met in regular session April 16, 2013, at 6:00 p.m. at the Jacksonville Community Center, 501-A Alexandria Road, SW. Members present were: Chairman Jimmy L. Howard, T. L. Thompson, Ronnie Thomas, Council President Mark Jones, Kelly Ryan, Penn Wilson, Richard Turner, Menzo Parker and Ann Herndon, Acting Secretary. Mark Stephens of JBW&T, Inc., the City's consultant engineer, was in attendance. City staff members in attendance were Lynn Causey, City Planner; Mark Williams, Building Inspector and Jason Taylor, Planning and Building Assistant.

MINUTES. A motion was made by Mark Jones, seconded by Kelly Ryan to dispense with the reading of the minutes of the regular meetings of December 18, 2012, January 15, 2013, February 19, 2013 and March 19, 2013 and approve them as distributed. Upon vote on the motion, the following votes were recorded: Yeas: 9; Nays: 0. The Chairman announced the motion carried.

SPAR, Inc., 917 Francis Street, West, Development review of new office addition. Jim McClellan, Vice President, SPAR, Inc. and Tim Barry, project surveyor was in attendance. Shannon Jones, the project engineer, was not present.

Tim Barry presented the plans which include the construction of a 25'X50' single story pre-manufactured building on the eastern façade of the main office and warehouse to be used as an office. Water will tie into the existing water line behind the meter. Sanitary sewer will need to be a new tap. A backflow prevention device of the design recommended by the Water Works, Gas & Sewer Board will be installed.

After discussion, a motion was made by Penn Wilson, seconded by Mark Jones that the development review for the revised new office construction plans for SPAR, Inc. be approved. Upon vote on the motion, the following votes were recorded: Yeas: 9; Nays: 0. The Chairman announced the motion carried.

PLANNING: Chairman Jimmy L. Howard announced that it was the time and place to conduct a public hearing to discuss the City's comprehensive planning process.

A legal notice of the hearing was published in [The Jacksonville News](#) April 2, 2013. The Chairman announced the meeting was open for East Alabama Planning and Development Commission to discuss the comprehensive planning process and to respond to questions and comments from the Planning Commission and the public.

Ryan Kallem, Principle Regional Planner, introduced Ashley Myers and Robin Caler, all Planners with the East Alabama Regional Planning and Development Commission.

Mr. Kallem made a presentation explaining the planning process for the Comprehensive Plan.

Mr. Kallem requested public participation with a SWOT (strengths, weaknesses, opportunities and threats) analysis. Public hearing attendees did participate in the discussion.

A Community Values Questionnaire was distributed to the Commission and all public hearing attendees. It was noted that a copy of the questionnaire is available on-line on the City's website.

Mr. Kallem reported that East Alabama Planning and Development Commission will be at the next Planning Commission meeting.

The Chairman announced the public hearing was closed.

City Staff discussed Resolution# R-1779-13 planning fee changes effective May 1, 2013.

City staff announced that the election for Planning Commission Officers will be considered during the May 21, 2013 meeting,

CITIZENS' COMMENTS. None were received.

There being no further business, the meeting adjourned.

Ann Herndon
Acting Secretary

Jimmy L. Howard
Chairman