



City of Jacksonville
Food Truck Roundup
November 29, 2018

FOOD TRUCK VENDOR REGISTRATION FORM

REGISTRATION DEADLINE IS Nov 27, 2018

*****NO EXCEPTIONS*****

Exact Business Name _____

Contact Person _____

Mailing Address _____

City, State Zip _____

Phone _____

Email _____

Website _____

Detailed description of food/product _____

Exact dimensions of food vehicle _____

Complete Page 2 on
the back

Mail or bring to:

Jacksonville City Hall
320 Church Ave SE,
Jacksonville, AL
36265

**ONLY FULLY
COMPLETED
REGISTRATION
FORMS WILL BE
ACCEPTED**

*****No Rain Date*****

FOOD TRUCK VENDOR REGISTRATION FORM

Registration form and all attachments must be received by November 27, 2018. Confirmation of Food Truck Vendor Registration will be sent by email. Please keep a copy of these instructions.

Please submit a copy of the following with this registration form:

- Insurance Liability Certificate
- Jacksonville City Business License for this event (\$10.00)
- Current Calhoun County Department of Health Inspection Certificate

Special Event: November 29 is the Jacksonville City Christmas Parade. The parade begins at 6:00pm. The city will be filled with visitors and it will make an ideal event for a Food Truck Round Up.

Location: 109 Gayle Ave SW, Jacksonville, AL 36265. This is the upper parking lot of the Jacksonville First United Methodist Church (next to the Jacksonville Public Library). The lot will be reserved for this event and will be blocked off to vehicle traffic for safety.

Set Up: Trucks will be directed to spaces in the parking lot on a first come, first served basis.

Round Up Hours of Operation: Trucks can arrive no earlier than 3:00pm and must leave no later than 10:00pm on November 29, 2018.

Tear Down: Spaces must be cleaned up and vacated at the end of the Round Up.

GENERAL INFORMATION

- No alcohol sales are permitted on this property.
- Food Truck Vendors are responsible for disposing of all trash. We ask that you bring trash receptacles for your patrons to help keep trash contained. Our goal is for you to leave your vending area in the same or better condition than when you arrived for set-up.
- Food Truck Vendors must be totally self-contained. No power or water will be provided.
- Food Truck Vendors **MUST** dispose of all fats and oils in proper containers and be responsible for removing these containers completely from the Food Truck Roundup site. **NO GREASE CAN BE Poured DOWN PUBLIC DRAINS.** Disposal of waste in this manner can be subject to a City fine.
- For additional information, contact the City Clerk at Jacksonville City Hall, 256-435-7611.

I assume responsibility for the property I will bring to the Jacksonville City Food Truck Roundup and will not hold the City of Jacksonville or the property owner/manager liable for any damages, theft, or personal injury that may occur. I agree to carry liability insurance. I agree for my name/business name and photos to be used to promote the Jacksonville City Food Truck Roundup.

Signature_____

Date_____

Print Name_____