



City of Jacksonville  
**Food Truck Roundup**  
 November 3, 2018

**FOOD TRUCK VENDOR REGISTRATION FORM**

**REGISTRATION DEADLINE IS October 31, 2018**

\*\*\*NO EXCEPTIONS\*\*\*

Exact Business Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Website \_\_\_\_\_

Detailed description of food/product \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Exact dimensions of food vehicle \_\_\_\_\_

Complete Page 2 on  
the back

**Mail or bring to:**

Jacksonville City Hall  
 320 Church Ave SE,  
 Jacksonville, AL  
 36265

**ONLY FULLY  
 COMPLETED  
 REGISTRATION  
 FORMS WILL BE  
 ACCEPTED**

\*\*\*No Rain Date\*\*\*

# FOOD TRUCK VENDOR REGISTRATION FORM

Registration form and all attachments must be received by October 31, 2018. Confirmation of Food Truck Vendor Registration will be sent by email. Please keep a copy of these instructions.

## Please submit a copy of the following with this registration form:

- Insurance Liability Certificate
- Jacksonville City Business License for this event
- Current Calhoun County Department of Health Inspection Certificate

**Special Event:** November 3 is the last regularly scheduled home game for the JSU Gamecocks. The city will be filled with visitors and it will make an ideal event for a Food Truck Round Up.

**Location:** Roebuck Waters St NE, Jacksonville, AL 36265. The City of Jacksonville will block this street off for use during the Round Up.

**Set Up:** Spaces on this street will be available on a first come, first serve basis.

**Round Up Hours of Operation:** Trucks can arrive no earlier than 10:00am and must leave no later than 7:00pm on November 3, 2018

**Tear Down:** Spaces must be cleaned up and vacated at the end of the Round Up.

## GENERAL INFORMATION

- Food Truck Vendors are responsible for disposing of all trash. We ask that you bring trash receptacles for your patrons to help keep trash contained. Our goal is for you to leave your vending area in the same or better condition than when you arrived for set-up.
- Food Truck Vendors must be totally self-contained. No power or water will be provided.
- Food Truck Vendors **MUST** dispose of all fats and oils in proper containers and be responsible for removing these containers completely from the Food Truck Roundup site. **NO GREASE CAN BE Poured DOWN PUBLIC DRAINS.** Disposal of waste in this manner can be subject to a City fine.
- For additional information, contact the City Clerk at Jacksonville City Hall, 256-435-7611.

I assume responsibility for the property I will bring to the Jacksonville City Food Truck Roundup and will not hold the City of Jacksonville or the property owner/manager liable for any damages, theft, or personal injury that may occur. I agree to carry liability insurance. I agree for my name/business name and photos to be used to promote the Jacksonville City Food Truck Roundup.

Signature\_\_\_\_\_

Date\_\_\_\_\_

Print Name\_\_\_\_\_