

Approved By
7/11/05

Civil Service Board

JOB DESCRIPTION

APPROVED BY MAYOR AND CITY COUNCIL
JUN 13 2005
CITY OF JACKSONVILLE Jacksonville, Alabama

Proposed

EQUIPMENT OPERATOR I-A

CODE: 412

DESCRIPTION

This is semiskilled and frequently minor supervisory work in the operation of trucks and related automotive equipment, including attached mechanical equipment, as a major portion of work assignments. Employees in this class are responsible for the skilled and safe operation of automotive equipment and for the prompt execution of assignments according to established routine or special instructions received from a superior. Employees may also perform manual labor and duties frequently include responsibility for supervising employees assigned to trucks as loaders or helpers. Where equipment operation is less difficult or strenuous, there is added responsibility for performance of supervisory or related semiskilled tasks. Work is reviewed through personal inspection and through observation of compliance with established work or route schedules.

EXAMPLES OF WORK PERFORMED

(All duties listed may not be found in each position, nor does the list include all tasks which may be assigned to positions in this class.)

Drive Class "A" motor vehicles engaged in the collection of trash and other refuse; drive loaded trucks and trailers to dump.

Drive trucks engaged in hauling material to and from ditching and piping sites.

Operate truck with attachments in tow to pick up trash.

Assist Operator II in the installation and repair of storm sewer and other street repairs.

Operate tractor with standard pull behind mower or belly mower.

Service equipment and make minor field repairs and adjustments; report need for major repairs to equipment.

Supervise, as required, and perform manual labor in loading, unloading or other related operations.

Practice safe work habits and supervise laborers in the practices of safety.

Move equipment to various job sites and repair centers with truck and lowboy trailer.

Perform related work as assigned.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

Considerable knowledge of the methods and techniques of operation automotive equipment.

Considerable knowledge of the traffic laws, ordinances and rules involved in the operation of automotive vehicles.

Considerable knowledge of occupational hazards and of applicable safety precautions in operating equipment.

Some knowledge of the geography of the City, including the locations of the streets, or ability to acquire this knowledge rapidly.

Skill in operation of various types of standard automotive equipment as demonstrated by a driving test.

Ability to operate trucks and light tractors safely and according to traffic laws and regulations; ability to operate trucks with trailers attached.

Ability to make minor repairs and adjustments and to service automotive equipment; ability to observe and detect incorrect operation of machines and equipment and to perform immediate precautionary actions.

Ability to understand and follow oral and written instructions, safety precautions, rules and operating procedures.

QUALIFICATIONS

Completion of the eighth grade.

Some experience in the operation of trucks and related automotive equipment preferably including experience in semiskilled trades work.

NECESSARY SPECIAL REQUIREMENTS

Must possess a valid State of Alabama driver's license, a valid State of Alabama commercial driver's license (Class A), and a driving record suitable for insurability.