

**CALLED PLANNING COMMISSION MEETING MINUTES**  
**JACKSONVILLE, ALABAMA**  
**April 30, 2015**

The Planning Commission of the City of Jacksonville, Alabama, met in a called session April 30, 2015, at 6:00 p.m. in the Council Chambers at City Hall Annex #1, 300 Church Avenue, SE. Members present were: Chairman Jimmy Howard, Secretary Kelly Ryan, Penn Wilson, T. L. Thompson, Ronnie Thomas, and Richard Turner. City staff in attendance was Mark Stephens, Planning, Development & Stormwater Director, Mark Williams, Building Inspector and Jason Taylor, Planning and Building Assistant.

**WAIVER OF NOTICE.** The Chairman read aloud the called meeting's Waiver of Notice.

A motion was made by Kelly Ryan, seconded by Ronnie Thomas to adopt the Waiver of Notice for the Called Planning Commission Meeting. Upon vote on the motion, the following votes were recorded: Yeas: 6; Nays: 0. The Chairman announced the motion carried.

**ADDENDUM TO THE AGENDA.**

A motion was made by Penn Wilson, Seconded by Kelly Ryan to add the development review of the Nana's Attic awning project to the agenda as item number three. Upon vote on the motion, the following votes were recorded: Yeas: 6; Nays: 0. The Chairman announced the motion carried.

**THE WILLOW TREE, 1430 PELHAM ROAD, SOUTH, DEVELOPMENT REVIEW OF FAÇADE CHANGES.** Kim Kidd, property owner was not in attendance. Jay Jenkins, Munroe+Jenkins Architects LLC, project architect and applicant's agent, was in attendance.

The Willow Tree submitted two options for review. Both options were identical except for the finishing of top of the middle/tallest tier. Option A had a flat top metal cornice while option B had a rounded eifs cornice in the same finishing as the building.

Jay Jenkins presented the plans explaining that the applicant has decided to proceed with option B. Plans are to replace the existing front façade of the building with a three tiered brick veneer and stone façade. There will be eifs cornice on the two outer/lower tiers and a rounded eifs cornice on the middle/tallest tier. Metal awnings and aluminum windows will also be used on the façade.

After discussion, a motion was made by Penn Wilson, seconded by T.L. Thompson that the development review of The Willow Tree façade changes be approved. Upon vote on the motion, the following votes were recorded: Yeas: 6; Nays: 0. The Chairman announced the motion carried.

**NANA’S ATTIC, 107 CLINTON STREET, SE, DEVELOPMENT REVIEW OF AWNING PROJECT.** Barbara Wilson, property owner was in attendance.

Barbara Wilson presented the plans which are to install a bubble style canvas awning. The awning will be approximately 29.75’ long and black with maroon stripes. She went on to say that she had not received all of her requested quotes and may want to install a different style awning depending on the cost. Kelly Ryan informed her that if she decided to change the awning type after the bubble style was approved she would have to come back before the Planning Commission.

After discussion, a motion was made by T. L. Thompson, seconded by Richard Turner that the development review of Nana’s Attic bubble style awning project be approved. Upon vote on the motion, the following votes were recorded: Yeas: 6; Nays: 0. The Chairman announced the motion carried.

**CITIZENS' COMMENTS.**

Barbara Wilson asked about a fence that she was told would be installed on the South and East sides of the parking lot east of and adjacent to the Post Office.

There being no further business, the meeting adjourned.

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Kelly Ryan  
Secretary

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Jimmy Howard  
Chairman