

**CALLED PLANNING COMMISSION MEETING MINUTES
JACKSONVILLE, ALABAMA
December 2, 2015**

The Planning Commission of the City of Jacksonville, Alabama, met in a called session December 2, 2015, at 6:00 p.m. in the Council Chambers at City Hall Annex #1, 300 Church Avenue, SE. Members present were: Chairman Jimmy Howard, Acting Secretary T. L. Thompson, Penn Wilson, Zach Hood, Ronnie Thomas, and Richard Turner. City staff in attendance was Mark Williams, Building Inspector and Jason Taylor, Planning and Building Assistant.

WAIVER OF NOTICE. The Chairman read aloud the called meeting's Waiver of Notice.

A motion was made by Ronnie Thomas, seconded by Penn Wilson to adopt the Waiver of Notice for the Called Planning Commission Meeting. Upon vote on the motion, the following votes were recorded: Yeas: 6; Nays: 0. The Chairman announced the motion carried.

MINUTES. A motion was made by Penn Wilson, seconded by Richard Turner to dispense with the reading of the minutes of the regular meetings of October 22, 2015 and November 19, 2015 and approve them as distributed. Upon vote on the motion, the following votes were recorded: Yeas: 6; Nays: 0. The Chairman announced the motion carried.

CURVIN PROPERTIES, 706 MOUNTAIN STREET, NW, DEVELOPMENT REVIEW OF PARKING LOT AND FAÇADE CHANGES. Adrienne Curvin, property owner, and Bobby Bailey, project engineer and applicant's agent, was in attendance.

Bobby Bailey presented the plans which include converting the existing residence into a business office. The existing metal canopy on the west elevation will be removed allowing for a driveway to the rear of the property where three off-street parking spaces and one van accessible parking space will be provided. One additional off-street parking space will be provided in the front, north elevation, and an ADA accessible ramp will be provided on the east elevation. Doors on the north, south and east elevations will be changed to ADA accessible doors. White vinyl siding and black shutters will be added to the exterior.

After discussion, a motion was made by Richard Turner, seconded by Ronnie Thomas that the development review of Curvin Properties parking lot and façade changes be approved subject to the ADA accessibility of the handicap ramp. Upon vote on the motion, the following votes were recorded: Yeas: 6; Nays: 0. The Chairman announced the motion carried.

PUBLIC HEARING FOR THE PROPOSED SUBDIVISION REGULATIONS AMENDMENT REGARDING SUBMITTAL DEADLINE FOR PRELIMINARY PLAT APPROVAL. City of Jacksonville was represented by Jason Taylor.

The chairman announced that it was the time and place to conduct a public hearing to consider the proposed amendment to the Jacksonville Subdivision Regulations amending Article IV – Procedure for Plat Approval Section 3(I) which would change the submittal deadline for preliminary plat approval.

Legal notice of the hearing was published in The Jacksonville News November 10, 2015.

The chairman announced the meeting was open for the amendment to be presented, discussed and the staff will respond to questions and comments from the planning commission and the public.

Jason Taylor presented proposal which amends the Subdivision Regulations to allow more time between plans submittal and the Staff Review Meeting allowing a more through plans review.

There being no further comments, the Chairman closed the public hearing,

**CONSIDERATION OF THE PROPOSED SUBDIVISION REGULATIONS
AMENDMENT REGARDING SUBMITTAL DEADLINE FOR PRELIMINARY PLAT
APPROVAL.** City of Jacksonville was represented by Jason Taylor.

After discussion, a motion was made by Penn Wilson, seconded by Richard Turner that the proposed amendment to the Subdivision Regulations be approved. Upon vote on the motion, the following votes were recorded: Yeas: 6; Nays: 0. The Chairman announced the motion carried.

PLANNING.

Copies of the 2016 Planning Commission meeting schedule were distributed.

CITIZENS' COMMENTS.

None were received.

There being no further business, the meeting adjourned.

T. L. Thompson
Acting Secretary

Jimmy Howard
Chairman