

COMMERCIAL DEVELOPMENT AUTHORITY  
MINUTES  
July 27, 2017

The Commercial Development Authority (CDA) of the City of Jacksonville met on July 27, 2017 at 5:30 p.m. in the Old City Council Chambers at City Hall, 300 Church Ave., SE. Chairperson McCutcheon called the meeting to order at 5:31 p.m. The following members were present: Jason Sumner and Bruce Edmiston. Anjuli R. Thompson arrived at 5:34 p.m. Tommy Buzan Jr. was absent. Others present were Financial Control Officer/City Administrator Jarrod Simmons, Mayor Johnny L. Smith, and City Clerk Antonia R. Fanning.

**Adoption of Minutes: July 13, 2017.** A motion to adopt CDA Minutes from July 13, 2017 was made by Jason Sumner, Seconded by Bruce Edmiston. Upon vote on the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried.

**By-Laws Discussion.** Revision 1 of Draft By-Laws was reviewed and updated. Revision 1 of Draft By-Laws made part of Minutes. Changes discussed during meeting will be made and an updated revision will be presented for adoption at next CDA meeting.

**Façade Grant Discussion.** A motion to develop a draft for the Façade Grant processes and requirements was made by Jason Sumner, seconded by Bruce Edmiston. Upon vote on the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried. First draft will be sent out before next scheduled CDA meeting to allow for discussion at meeting.

CDA requested an official corporate seal of the Authority be ordered.

Future Items to schedule: A field trip of the City to better familiarize the CDA to increase knowledge to better assist prospective business. JSU Economic Development department to be invited to a future CDA meeting (date yet to be determined).

Previous meeting tasks completed: Tax ID obtained for CDA, CDA is now a named insured under the Alabama Municipal Insurance Company (AMIC) and CDA information added to website.

Next CDA meeting scheduled for Thursday, August 10, 2017 at 5:30 p.m.

Motion to adjourn by Jason Sumner, Seconded by Anjuli Thompson. Meeting adjourned at 7:00 p.m.

  
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Antonia R. Rispoli Fanning, City Clerk

  
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Kimberly McCutcheon, Chairperson