

COMMERCIAL DEVELOPMENT AUTHORITY  
**MEETING SUMMARY**  
October 11, 2018

The Commercial Development Authority (CDA) of the City of Jacksonville met on October 11, 2018 at 5:30 p.m. in the Public Safety Complex, 911 Public Safety Drive. There was **not a quorum present**. The following members were present: Kim McCutcheon and Jason Sumner. Josh Carlegis, Bruce Edmiston and Andy Green were absent. Others present were: Mayor Johnny L. Smith and City Clerk Antonia R. Fanning.

**Adoption of Minutes - September 13, 2018 & September 27, 2018.** Not adopted.

**Financial Report.** Statement dated 9/30/18 made part of file.

**Facade Grant Update.**

Chris Craven (9, 11, 13 Public Square & 109 Clinton St) submitted receipt for expenses related to Façade Project. Per section 5 of the agreement, need proof of payment. City Clerk to inform Mr. Craven.

Walt Staples (Gamecock Outfitters) submitted receipt and proof of payment for expenses related to Façade Project. Approved project included a fabric awning but completed project has a metal awning without any notice of change prior to completion of project. Mr. Staples was in attendance. Ms. McCutcheon explained to Mr. Staples that the metal awning was not in compliance with the original application and a decision would need to be made by the CDA as to how to handle the request for reimbursement pursuant to Section 6 of the signed agreement between the CDA and Gamecock Outfitters.

**Food Truck Roundup.**

Previous meeting discussed the possibility of blocking off a portion of Mountain Street on 11/3/18 for food truck roundup. Blocking off location is not a possibility. Alternative location to be researched is Roebuck Waters near Church Ave SE. Registration deadline for trucks will be 10/31/18. Application form will be made available on city website. If this location is not feasible, Food Truck Roundup will not take place on 11/3/18.

Request to use First United Methodist parking lot for a Food Truck Roundup during the Christmas Parade on 11/28/18 will go before the Church for consideration this week.

**Miscellaneous.**

Council President Sudduth reached out to CDA requesting board approach businesses on the square to encourage decorating store fronts for the holidays specifically in preparation for the tree lighting which will take place the Tuesday after Thanksgiving, November 27, 2018. Kim McCutcheon will work on a flyer to handout.

Next CDA meeting will be a called meeting to review completed Façade Grant Projects. Date to be determined.