

COMMERCIAL DEVELOPMENT AUTHORITY
MINUTES
May 8, 2019

The Commercial Development Authority (CDA) of the City of Jacksonville met on May 8, 2019 at 5:30 p.m. in the Public Safety Complex, 911 Public Safety Drive for a Rescheduled Regular Meeting. Chairperson Green called the meeting to order at 5:36 p.m. The following members were present: Josh Carlegis, Bruce Edmiston, Andy Green, and Mike Hindman (who left at 6:01 p.m.). Jason Sumner was absent. Others present were: Mayor Smith and City Clerk Antonia R. Fanning.

Adoption of Minutes.

A motion to adopt Minutes from March 14, 2019 was made by Mike Hindman, seconded by Josh Carlegis. Upon vote on the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried.

Financial Report.

Bank statement dated 4/30/2019 read and made part of Minutes. Current balance: \$12,566.23.

Façade Grant Review.

No updates or new applications.

Historic Overlay District boundaries are College Street/Coffee Street/Church Avenue/Gayle Avenue

A motion was made by Bruce Edmiston, seconded by Josh Carlegis to draft a letter informing potential buyers and realtors of properties for sale located within the historic overlay district of the availability of the Façade Grant Program. Upon vote on the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried. Mr. Green will draft the letter. Currently aware of five properties for sale.

Chamber Membership Discussion.

A motion made by Andy Green, seconded by Josh Carlegis for the Commercial Development Authority to become "Friends of the Chamber" for an initial cost of no more than \$125.00. Upon vote on the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried. Subsequent years are at the cost of \$95.00/year.

Façade Grant Improvements Discussion: Signage.

No change to program regarding signage.

Any Other Business.

- Flower planters on the square are full of weeds. Mayor stated would have it taken care of.

- FY2020 Appropriation discussed to include specific plans for funding expenditures. Mr. Hindman will work on appropriation sheet. Document due to City Administrator by May 31, 2019.
- CDA Calendar: Mr. Green proposed developing a calendar printed monthly which identifies activities and events for a month at a time and include a directory of businesses. Mr. Green stated he would research June events and inquire regarding printing.
- Signatories for bank account need to be updated. Copies of ID need to be provided to Toni.

Motion to adjourn was made by Mike Hindman, seconded by Bruce Edmiston. Upon vote on the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried. Meeting adjourned at 6:51 p.m.



Antonia R. Fanning, City Clerk



Andrew Green, Chairperson

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