

**City Council
Regular Work Session Minutes
Jacksonville, Alabama
June 8, 2020**

The Council of the City of Jacksonville, Alabama, met on June 8, 2020, at 6:00 p.m. in the Municipal Court Room of the Public Safety Complex, 911 Public Safety Drive SW, Jacksonville, Alabama for a Regular Work Session. Council President Pro-Tempore Jerry Parris called the meeting to order at 6:00 p.m. The following Council Members were present: Terry Wilson, Tony Taylor, and Coty Galloway. Council President Sandra Fox Sudduth was absent. Mayor Johnny L. Smith, City Administrator Albertha Grant, City Attorney Richard Rhea and City Clerk Brenda Sandoval were present.

MINUTES. No changes to the minutes.

CONTINUATION OF JOB DESCRIPTIONS:

- **Police Department: Significant Changes.**
 - Range changes as follows: Sergeant from 21 to 22, Police Officer from 15 to 18, Lead Public Safety Officer from 12 to 14, Public Safety Officer from 10 to 12, Corrections Officer from 8 to 9, and Animal Control from 12 to 14.
 - Currently the Corporal and Investigator position was combined. New job descriptions have them separate with the Investigator Range staying at 18 and Corporals Range changed from 18 to 20,
 - Records and Office Clerk revised job description; no change in Range.
 - Deleting 2 positions: Part time substitute Police Officer and Animal Control Technician.
- **Fire Department: Minimal Changes**
 - Fire Marshal has been revised; changed to 50-hour position with no Range change.
 - Fire Marshal/Paramedic; new position, Range 18A.
 - Range changes as follows: Asst. Chief/Paramedic from 16A to 19A, Asst. Chief/EMT from 16-19, Fire Lt/Paramedic from 14A to 16A, Fire Lt/EMT from 14 to 16, Non-Certified Firefighter from 7 to 9 (once certified increases to Range 11).
 - Clerical Assistant: Title change to Records and Office Clerk, Range change from 7 to 8.
- **WWG&SB – Utility Department**
 - Range changes as follows: Officer Supervisor from 22 to 24, Utility Acct/Asst Supervisor from 16 to 20, Service Specialist from 11 to 14, Account Manager from 10 to 12
 - Addressed the requirement of 2 semesters of Accounting; Council elected to change to 2 semesters of Accounting preferred.
- **WWG&SB – Utility Maintenance**
 - Utility Maintenance Supervisor: Title change with no Range change.
 - Equipment Operator: title change with Range change from 12 to 13.
 - Waste Water Operator III/II: Range change from 14 to 15.

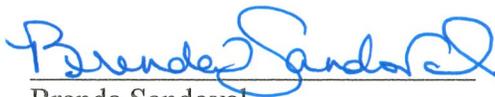
- Deleting the following job descriptions: Water, Gas & Sewer System Manager, Utility Systems Operator, Utility Laborer, WasteWater Plant Operator Manager, Water Plant Operator Manager, Water Plant Operator III, WasteWater Operator II, Lab Technician, Laborer, and Temporary Laborer.
- Keeping the Lead Utility Equipment Operator under WWTP with no Range change.
- Chris Patterson would like to implement some job description updates to make steppingstones in his department at a later date.

OTHER BUSINESS.

- Micki Lipscomb, current Records Clerk for the Police Department, addressed the Mayor and City Council. Stated that she was bothered by the fact that everyone in her department is receiving a step increase except her job. Since moving to the Public Safety Complex, she feels that her position has become the forefront for the building. She has taken on some duties that other employees used to do and handles all vendors and contracts. She feels the difference in what she used to do compared to what she does now deserved some accommodation; she is not just a file clerk any longer.
- Mayor wanted to bring to the Council's attention that on the Agenda tonight was the contract for the Community Center repairs and to approve the CDBG Grant.

Adjournment. The meeting was adjourned at 6:58 p.m.

ATTEST:



Brenda Sandoval
City Clerk



Jerry Parris
Council President Pro-Tempore

