

COMMERCIAL DEVELOPMENT AUTHORITY  
MINUTES  
June 11, 2020

The Commercial Development Authority (CDA) of the City of Jacksonville met on June 11, 2020 at 5:30 p.m. in the Public Safety Complex, 911 Public Safety Drive for a Regular Meeting. Chairperson, Andy Green called the meeting to order at 5:31 p.m. The following members were present: Bruce Edmiston, Andy Green, and Mike Hindman. The following members were absent: Josh Carlegis and Jason Sumner. Others present were: Mayor Johnny Smith, City Clerk Brenda Sandoval, City Administrator Albertha Grant.

**COVID-19 MEETING RULES.**

City Clerk Brenda Sandoval read the COVID-19 meeting rules.

**Adoption of Minutes.**

A motion to adopt Minutes from April 16, 2020 was made by Bruce Edmiston, seconded by Mike Hindman. Upon vote on the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried.

**Financial Report:**

Bank statement dated 5/31/20 was read by Andy Green and made part of the minutes. Current balance is \$ 23,808.75. An interest payment of \$2.02 was deposited into the account.

Andy Green let the Board members know that the FY21 Budget request has been sent into City Administrator Albertha Grant.

**New Businesses:**

Andy Green asked if anyone was aware of any new businesses in the City. City Clerk Brenda Sandoval made the Board aware of A Dream Boutique at 115 Francis Street and Exotic Cutz at 1408C Pelham Road South. Bruce Edmiston will be reaching out to these two businesses explaining the Grant programs and asking about the new Business plaques.

**Small Business Recognition Dinner:**

A motion was made by Bruce Edmiston, seconded by Mike Hindman, to table the Small Business Recognition Dinner until after the COVID-19 restrictions have been removed. Upon vote on the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried.

Requests that the City or CDA a note of congratulations for being a finalist on the Small Business of the Year with the Chamber of Commerce, on November 5, 2020. Possibly recognize them at a Council Meeting.

**New Business development Grant:**

- i) **Edward’s Nails:** City Clerk Brenda Sandoval presented the Board with the completed application from Edward’s Nails. Board discussed the application and asked Brenda Sandoval to contact Edward Sturkie and request a date and time that the CDA can come to the salon to have a face to face meeting to discuss the application and see firsthand what he plans to do.

A motion was made by Bruce Edmiston, seconded by Mike Hindman, to reach out and schedule a mutually acceptable date and time for a called meeting to potentially approve/finish discussing Edward’s Nails application.. Upon vote on the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried.

**Other Business:**

- **Website:** City Clerk Brenda Sandoval asked the members to look at the current website and what they have available to the public. The City is currently redesigning their website and this information will be needed to make sure the new web site has what is needed and/or wanted.
- **Mayor Smith:** The Mayor thanked the CDA for all they do. He believes that this new Business Development Grant could help some new businesses survive. Citizens are doing a great job during the time of the Pandemic and are helping to flatten the curve of the disease.  
The Mayor stated he is impressed with the City Employees who have helped keep the City running. Council passed the Infectious Disease/Pandemic Policy and everyone who can, is working from home, which is much more challenging than most think.  
The Mayor suggested that in the CDA’s budget request that they separate the amounts allocated to each program. This way the Council will now how the money is being used. He also suggests having someone from the CDA, at the next Work Session, talk to the Council about the programs that they have going on.
- **Finalists for Small Business of the Year:** Jacksonville businesses: Heirloom Taco and Merle Norman.

**Adjournment:**

Motion to adjourn was made by Mike Hindman, seconded by Bruce Edmiston. Upon vote on the motion, the following votes were recorded: Yeas: All; Nays: None. Motion carried. Meeting adjourned at 6:26 p.m.

  
Brenda Sandoval, City Clerk

  
Andy Green, Chairperson

